



शासकीय तंत्रनिकेतन, मालवण
मु.पो.कुंभारमाठ ता. मालवण जि. सिंधुदुर्ग - 416606
दूरध्वनी क्रमांक- (02365) 252223 वेबसाईट: www.gpmalvan.co.in
Email: office.gpmalvan@dtmaharashtra.gov.in

No. : GPM/STORE/CIVIL/ 168

Date: 29 JAN 2026

To

Invitation for Quotation.

**Sub: Quotation for supply of Plastic Chairs and stools.
(Due Date. 16/02/2026 @5:00 P.M.)**

Sealed Quotations are invited from eligible and interested Manufacturers / Dealers / Distributors/ Suppliers of the attached list of items on the terms and conditions mentioned below.

Sr.no.	Description of items	Approximate Quantity
1	Hi back plastic arm chairs for office	15 nos.
2	Plastic seating stool for office 100 kg capacity	15 nos.

******* TERMS AND CONDITIONS *******

- The bid/quotations should be submitted in one bid format within time.

The envelope will contain Technical specifications of the product, technical literature/ leaflet, rates inclusive of all taxes, training and transport charges & other documents mentioned below.

1. Covering Letter for tender on the company letter head mentioning official address, Contact No, E - Mail address and website (if available) address.
2. Technical envelope should contain the following documents.
 - a) Registration letter of the company
 - b) GST registration certificate/ Number
 - c) Proof of filling VAT/GST till July 2025.
 - d) Proof that he is manufacturer/authorized distributor of the goods.
 - e) Specification & Leaflet, Photograph of the goods/equipments.
 - f) Undertaking of good quality and after sale services.
 - g) Authorization/ Distributorship certificate from manufacturer.
 - h) Proof of permission to manufacture the equipment/ item/ chemical materials mentioned in the quotation from competent authorities (to be

3. If order is placed, the goods should be supplied within 07 days from the date of supply order, otherwise items will not be accepted.
4. Please note that if materials are not found as per our specifications, the same will be returned to you at your own cost.
5. All the materials should be of good quality and quantity, it may vary.
6. **Technical literature / leaflet of the make and model no. of Equipment's/Consumable items/Stationary/Furniture are quoted.**

Additional documents if required may also be asked by undersigned for confirming the details .

- The envelope should be sealed with a mention as technical & financial bid, Reference no., Date of opening the quotation on the front side of the envelope and giving heading "Quotation for supply of "Plastic Chairs and stools" and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before dtd. 16/02/2026. **Upto 5.00 p.m.**
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced.
- **Quotations will be opened at 11.00 a.m. on dtd. 17/02/2026.**
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within one week from the date of issue of purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.
- The concern should provide GST bill of the material.
- The requirement contains approximate quantity required for each item. It can vary which may please be noted.

Yours faithfully,



Principal,

Government Polytechnic, Malvan

Copy to:-

1. Institute Notice Board
2. Institute Web Portal (www.gpmalvan.co.in)
3. RO office web Portal (<http://www.jdteromumbai.com>)
4. DTE web Portal (<https://www.dtemaharashtra.gov.in>)
5. Suppliers.